

**ORDER REQUIRING POST-EXPENDITURE DOCUMENTATION AND
ESTABLISHING ELIGIBILITY REQUIREMENTS FOR BLANCO
COUNTY HOTEL OCCUPANCY TAX FUNDS**

WHEREAS, the Commissioners' Court of Blanco County, Texas is responsible for the prudent administration and oversight of public funds, including Blanco County hotel occupancy tax revenues; and

WHEREAS, recipients of Blanco County hotel occupancy tax funds are required by law to expend such funds solely for purposes authorized under **Chapter 351 of the Texas Tax Code**; and

WHEREAS, the Commissioners' Court finds it reasonable and necessary to require basic documentation to verify that hotel occupancy tax funds are expended in compliance with applicable law and the terms under which such funds are awarded; and

WHEREAS, the Commissioners' Court further finds it appropriate to require applicants for future hotel occupancy tax funding to be current on required documentation for any prior awards before additional public funds are considered;

NOW, THEREFORE, BE IT ORDERED by the Commissioners' Court of Blanco County, Texas, that:

1. Receipt Requirement.

Any individual or entity receiving Blanco County hotel occupancy tax funds shall submit copies of receipts, invoices, or other reasonable documentation evidencing the expenditure of such funds for authorized purposes.

2. Deadline.

Required documentation must be submitted to Blanco County within **sixty (60) days** after the expenditure of hotel occupancy tax funds, unless a different deadline is **specified in a funding agreement**.

3. Condition of Funding.

Submission of the required documentation is a condition of receiving and retaining Blanco County hotel occupancy tax funds. **Failure to timely provide the required documentation may result in withholding of future payments, denial of future funding requests, or the recipient being deemed ineligible for future hotel occupancy tax funding until compliance is achieved**, as allowed by law.

4. Condition of Consideration for Future Awards.

Blanco County shall not consider or approve any new application for hotel occupancy tax funds from an applicant that has previously received Blanco

County hotel occupancy tax funds and has failed to provide receipts or other required documentation for such prior awards, **until such documentation has been submitted.**

5. Prospective Application.

This Order does not impose new requirements on the expenditure of hotel occupancy tax funds awarded prior to the effective date of this Order but instead establishes documentation requirements and eligibility conditions applicable to **future awards and future funding requests.**

6. Applicability.

This Order applies to all Blanco County hotel occupancy tax awards approved on or after February 10, 2020.

PASSED AND APPROVED by the Commissioners Court of Blanco County, Texas, on this 10 day of February, 2020.

Brett Bray
Brett Bray, County Judge

Tommy Weir
Tommy Weir, Commissioner, Pct. 1

Emil Uecker
Emil Uecker, Commissioner, Pct. 2

Chris Liesmann
Chris Liesmann, Commissioner, Pct. 3

Charles Riley
Charles Riley, Commissioner, Pct. 4

ATTEST:

Laura Walla by Sheib Mercer
Laura Walla, County Clerk

